Thank you for your interest in becoming an ePortfolio Mentor at Boise State University. Please carefully read the qualifications, time commitment, and application process outlined below.

What is an ePortfolio Mentor?
ePortfolio Mentors are peer leaders who are matched with a specific Communication in the Disciplines (CID) course(s) and a faculty member to provide ePortfolio support to students in that course. They may potentially also be matched with UF 200 courses. Mentors attend class regularly, lead workshops outside of class, and hold regular ePortfolio office hours outside of class time. The goal of the workshops and drop-in hours is to deepen students’ use of ePortfolios beyond what they have done in their first year or two at Boise State. Mentors will work closely with instructors to discuss students’ needs and implement strategies to encourage students to attend workshops. Mentors are responsible for maintaining and entering student participation information, and attending staff meetings for ongoing training.

Required Qualifications:
- Enrolled in at least 6 credits at Boise State University as a degree seeking student
- Experience with developing and using the Digication ePortfolio platform
- Able to communicate clearly and compassionately to all types of students
- Committed to creating an inclusive learning environment
- Able to commit to a full semester of employment
- Ability to speak and present information in front of a group
- Proficient in written and spoken English
- Available for mandatory weekly staffing meetings on one of these days:
  - Tuesdays from 4:30 p.m. – 5:45 p.m. OR
  - Fridays from 4:30 p.m. – 5:45 p.m.
- Available for mandatory training August 17-18, 2016 from 8:00 a.m. – 5:00 p.m.

Preferred Qualifications:
- Sophomore status or higher
- Cumulative GPA of at least a 3.0
- Experience as a tutor
- Leadership experience
- Completion of your Communication in the Disciplines (CID) course(s)

Compensation & Benefits:
1. $10 an hour, 6-10 hours/week (variable depending on course supported)
2. Increased experience with teaching and learning
3. Increased understanding of flexibility of ePortfolios
4. Development of professional relationships with faculty
5. Be part of a new program to support student success with ePortfolios

Weekly Responsibilities (10 hr/wk):
- 2-3 hours of active learning session time outside of class
- 2-3 hours of collaborative workshop sessions outside of class
- 1.5 hours of preparing, planning, and promoting sessions
- 1.5 hours of staff meetings and professional development

To apply: go aae.boisestate.edu/employment and follow the instructions to submit your application and a copy of your transcripts.