Access Student Detail

Right+click the number for the indicator, click “Cell Action List” and then “Student Breakdown.” Click the student ID to display student profile information.

Back to Parent Report

When in a “Student Breakdown” or “Student Detail” report, use the back button to return to the previous student detail page or the parent report. The back button is the left-pointing arrow next to the search box on the menu bar.

Early Warning Indicator Summary

To show early warning indicators in summary view, right+click a college or department name and select, “Interaction.” This loads all students in the right panel. Right+click the department again and select “Interaction” to load students for that department.

Display Previous Report Grouping

To display a parent report or grouping, you need to right+click the blue space surrounding the current report and click “Go Back” from the context menu.

Reset Filters and Panels

To reset the report filters, excluding the interaction panel, mouse over the Pyramid icon in the upper-right corner of the screen and click the “Reset all Panels” button (yellow button with a green refresh icon).